

**TIRE STEWARDSHIP BRITISH COLUMBIA ASSOCIATION (TSBC)**

**ADVANCE DISPOSAL FEES (ADF) RETURN**

Revised: 03/15/13

<b>Registrant Name</b> (Operating name)	<b>Registration Number</b>
<b>Reporting Period</b> (Calendar month in which tire sales occurred)	<b>Due Date</b> The ADF Return and related payment are due by the <b>15<sup>th</sup> day of the month following the Reporting Period</b> . Interest is payable on all overdue amounts. A Return <b>must</b> be submitted for every month, even if there were no ADF applicable sales in the Reporting Period.
<b>YEAR</b>	

<b>SALES &amp; ADF IN REPORTING PERIOD</b>			
Tire Types	# Tires Sold	ADF Rate Per Tire	\$ ADF Due
Passenger & Light Truck / Motor Cycle / ATV / Free Rolling Farm Tires	X	\$ 5.00 =	, . 0 0
Medium Truck Tires	X	\$ 9.00 =	, . 0 0
Agricultural Drive Tires	X	\$15.00 =	, . 0 0
Logger / Skidder Tires	X	\$35.00 =	, . 0 0
<b>TOTAL ADF DUE</b>			, . 0 0
<b>GST @ 5%</b>			, .
<b>TOTAL REMITTANCE PAYABLE (ADF + GST)</b>			, .

**WHERE TO REMIT:**

A cheque or money order for the total amount should be made payable to **Tire Stewardship B.C. Association**, attached to this ADF Return, and forwarded to the following address:

**Tire Stewardship B.C. PO Box 5366, Victoria B.C., V8R 6S4**

Note: Nil Returns can be faxed to 1 877 598 9119 or emailed to [dwallace@tsbc.ca](mailto:dwallace@tsbc.ca)

**CERTIFICATION:**

I certify that the amounts indicated above are the amounts of the Advance Disposal Fees that I am required to remit for the reporting period indicated. I certify and agree that I hold Advance Disposal Fees **in trust** for Tire Stewardship B.C. Association (TSBC) and that TSBC is entitled to examine my records relating to sales of new tires and the remittance of the Advance Disposal Fees.

**Authorized signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Month                      Day                      Year



**Effective April 1, 2013 – Advance Disposal Fee (ADF) Remitted to TSBC attracts 5% GST**

Effective April 01 2013, BC will transition from the HST back to PST and GST. **Beginning with the March 2013 sales period ADF Return Form, due April 15, 2013 (i.e. after April 1), GST will apply at the rate of 5% on all ADFs remitted to TSBC.** Subsequent months will also reflect the 5% GST.

**The ADF is not a Government Tax**

If, as the retailer, you choose to recoup your cost from the consumer and you do so by adding a line item to the invoice you **must not** show the ADF as a government tax or imply it is a tax of any kind.

**Please remember to include your Registrant Name and 5 digit TSBC Registration Number on the Monthly ADF Return Form**

**When to submit an ADF Return**

If you sell new tires, including equipment with new tires, **it is your responsibility** to remit the applicable Advance Disposal Fees to Tire Stewardship BC. **An ADF Return must be submitted for every month** – even if **no** new tires were sold during the month. **A “nil” Return** can be faxed to TSBC at 1.877.598.9119 or emailed to [dwallace@tsbc.ca](mailto:dwallace@tsbc.ca). The ADF Return and any related payment are due by the 15<sup>th</sup> day of the month following the Reporting Period.

**Notification of sale or business closure**

Your TSBC registration number is not transferable. **If you sell or close your business it is very important that you advise TSBC as soon as possible** to ensure your account is properly closed so you do not continue to be responsible for the Advance Disposal Fees.

**Scrap Tire Pick Up**

If you require scrap tire pickup please call Western Rubber at 1.866.497.0281

**Any Changes?**

New Address	
New Email	
New Contact Person	
New Retailer Name	
Closing Business	
Selling Business	
Sign Up as a Return to Retailer (R2R)	
Other	

**Please check applicable box and email or fax back to us and we will contact you:**

Retailer Name
_____
Your Name
_____
Your Phone #
_____
Retailer Registration#
_____
Date
_____