

Action List

Date Actioned	Action Item	Resp	Status as of Nov 26, 2022	Comment
Sept 28 2021				
	Invite Matthew Rainsberry (BMO) to make a short presentation at the December Board meeting.	Adrian Courtenay/RS	done	Matthew presented on Apr 11 22
	Update any references to "tonnes" on the web site such as 50k tonnes to 5 m "tires" to better relate the figures to the public.	RS	done	
	Review RCBC's Recyclepedia and streamline / remove any "roadblocks" that may hinder a member of the public from recycling their tires.	RS	done	
	Send invitation to WRP's Oct 18 100 m tire recycling event to the Board.	RS	done	
	Receive feedback from Liberty's Amy Bracken on how the EU regulation may impact TSBC and WRP's markets.	RS	done	
	Remind the WCTDA that 2021 was the last year for the Don Blythe scholarship. (Tim Hollett)	Tim Hollett	done	
	Schedule the MDC to meet with WRP to continue the discussion for additional funding requested for by Neil Bansal in his Sept 3, 2021, letter to the Board.	RS	done	Meeting held Oct 13 - report at Dec 15 meeting
Dec 15 2021				
	Send BMO's recent quarterly report to all board members and ask if anyone wishes to be added and invite Matthew Rainsberry to present at the next Board meeting.	RS	done	YE report sent with consent agenda, Matthew meeting with AC on April 4
	Once finalized, send out the LCA Canada wide and BC specific report.	RS	done	Brandon to report out on July 5
	Send a "thank you" letter to WCTDA for their help administering the Don Blythe Scholarship	GR / RS	TBD	
	Advise Neil of the Board's decision to grant WRP's request of a 3.75% PI rate increase effective Jan 1, 2022, but with a quarterly review.	RS	done	
	Send the amended 2022 Budget to the Board.	JI	done	
	Ask TSBC's legal counsel to send an invoice for claims costs to CRM's lawyer.	RS	done	
	Call ARMA chair to thank them for their assistance in the withdrawal of the CRM lawsuit.	GR	cxld	Chair replaced Dec 31
April 11 2022				
	Send a final copy of the 2021 Financial Statements to TSBC Board	JI	done	sent with July 5/6 consent agenda pkg
	Send a copy of the amended 2022 Budget to TSBC Board	JI	done	
	Review the Committee Structure at the SPS as there may be opportunity to combine some committees	RS	done	on the July agenda
July 5&6 2022				
	Send the updated 2.2 version of the LCA to the board when available.	RS	done	
	Ask Maureen Kline for the comprehensive University of Missouri State of Knowledge RMA report that outlines its many benefits.	RS	done	
	Send the TI increase % from July 1, 2021, to July 1, 2022, to Neil Bansal to share with the haulers.	RS	done	
	Develop an alternative approach for a Retailer Education campaign.	RS and Bianca Bujan	TBD	underway
	Make sure the ADF is captured on new car sales delivered direct to home.	TSBC Staff	done	It is being captured
	Set a date for the Board's fall virtual meeting.	RS	done	
Sept 19 2022				
	Check availability for Board winter meeting to be held over Monday Dec 12 to Wed Dec 14.	RS	Done	
	Continue to update and present the ADF sales by business type table at future board meetings.	RS	Done	
	Send the 5-year financial forecast summary pages as presented at the meeting, to the Board	JI	Done	
	Send instructions to the board on how to login to the "Board login" site of the TSBC website	RS	Done	