

Tire Stewardship B.C.

BOARD MEETING

Location: Trillium Room, Sheraton Guildford Hotel

Date: Sept 22 2023

Time: 9am to 130pm

DRAFT AGENDA

Distributed:

TSBC Board

Glen Ringdal, Carol Hochu, Ken Rees, Mark Endersby, Tim Hollett, Norm Schmidt, Adrian Courtenay,

- 1. Call to Order & Chair's Opening Remarks**
- 2. Call for items to be removed from the consent agenda to the agenda.**
- 3. Approval of the consent agenda**
- 4. Approval of the June 28 and 29, 2023 minutes**
- 5. Approval of the agenda**
- 6. Correspondence sent and received**
- 7. Treasurer's Report (Ken Rees/ Adrian Courtenay)**
- 8. Strategic Planning Report (Brad Pennefather) – 10am**
- 9. Items for Information**
 - a) Public Relations Report (Bianca Bujan)
Recent activity related to all consumer & awareness activities
 - b) Market Development Committee update (Rosemary Sutton / Glen Ringdal)
Partnership meetings with NWR & Western Rubber Products
 - c) OTR Committee Report (Committee / Rosemary Sutton)
An update on the progress of regulating non program OTRs up to 39"
 - d) Transportation Incentive Rate Review (TSBC staff)
An update on the project to date
 - e) Member Updates (Carol Hochu, Glen Ringdal, Tim Hollett & Ken Rees)
Any relevant updates from the member organizations.
 - f) Across the Country (Rosemary Sutton)
Any relevant news on other tire programs across Canada.
- 10. Items for Direction or Approval**
 - a) Audit & Investment Committee (Committee / TSBC staff)
Discussion on the revenue and expenditure projections and decision required on a new processing incentive rate.
 - b) Governance Committee Report (Committee / Rosemary Sutton)

An update on the committees' work to date and approval of an amended terms of reference for the Treasurer role, board skills assessment tool and discussion on the status of the committees' project work.

- c) Board Calendar (Rosemary Sutton)

To review and establish meeting dates.

- d) HR Committee Report (Committee / Rosemary Sutton)

Approval of the succession planning exercise and staffing requirements.

11. New Business

12. In-Camera

13. Adjourn