



COMMUNITY GRANT PROGRAM (Fall 2011)

Objective

To bring products manufactured from BC scrap tires "full circle" back to communities throughout the province.

Background

Thanks to the people of British Columbia, the scrap tire recycling program in BC, now the responsibility of Tire Stewardship BC (TSBC) is one of the most successful in North America. Since the BC program was established in 1991, over 50 million tires have been recycled. Communities invest considerable resources to support recycling as a way to protect our environment. The Community Grant Program provides an opportunity for communities to use and benefit from a wide range of recycled tire products.

Eligible applicants

Municipalities, registered non-profit community groups or organizations, Schools/Colleges/Universities, First Nations and Métis settlements within the Province of BC, etc.

Eligible Projects

- A project that uses BC recycled rubber and is publicly and wheelchair accessible
- Projects include but are not limited to, pour in place or rubber tile surfacing for playgrounds, water parks or fitness areas, walkways, running tracks, or playing fields.

Funding

1. Grant monies may only be used towards the purchase, freight and installation of recycled tire products.
2. **Matching grant** (i.e. applicant must contribute an amount equal to or exceeding the grant requested) to a proposed maximum of \$30,000 including freight costs.
3. Funding for installation will only be given where the installer provides a **written warranty**. This includes the base preparation, where applicable, and the installation of the product itself.
4. TSBC accepts no legal liability for the project.
5. PST & GST (HST) is not included in the funding.
6. TSBC reserves the right to inspect the completed project prior to release of funds.
7. TSBC reserves the right to restrict the number of qualifying projects in any one community based on its population.

Approval Conditions

- **Incomplete applications will not be accepted.** All fields must be completed. Please call us if you need assistance.
- Only products made in BC using BC recycled rubber. Currently the only source of BC crumb rubber is Western Rubber Products.
- The recycled tire products must be professionally installed and include a warranty for both the installation and the product. If using Volunteer labour, detailed installation plan must be included with application. Funds may not be available for Volunteer installation.
- The project site must be publicly and wheelchair accessible.
- All permits and contracts of development are the responsibility of the applicant.
- Approved applicants agree to provide access to TSBC or any of TSBC's representatives to all financial records or other documentation related to the project.
- The information collected in support of this application may be subject to the *Freedom of Information and Protection of Privacy Act in BC*.
- If applicable, the project must meet CSA fall height standards. For your reference we have added a document to our web site with the application that talks about fall height standards. We recommend you also talk to your installer for additional information.

The following companies are registered in BC. They may be able to assist you in selecting recycled tire products for your project. **Preference will be given to projects that use a BC installer.**

Company	Address	Products/Service
Western Rubber Products	721 Aldford Avenue Delta, BC V3M 5P5 604.524.5263 www.western-rubber.com	Crumb rubber for wide range of consumer and recreational products
Marathon Surfaces	Surrey, BC 1.888.878.0625 www.marathonsurfaces.com	Pour-in-place surfaces
Dinoflex Group LP	5590 - 46th Ave S.E. P.O. Box 3309 Salmon Arm, BC, V1E 4S1 1.877.713.1899 www.dinoflex.com	Recycled rubber products, e.g. tiles
EnviroPaving (BC)	1 (800) 206-6097 www.enviropaving.com	Rubber Paving
Please contact these companies directly for information		

Please note that Dinoflex does not normally use BC crumb rubber for its products so your application must include a letter from Dinoflex stating that they will use BC crumb rubber for your project.



TIRE STEWARDSHIP BC
Community Grant Program – Application Form

Please use this application form. All fields must be completed. Please contact us if you have any questions or require clarification. Please provide any additional information that you feel would be helpful in evaluating your project as well as additional pages if extra space is needed.

APPLICANT INFORMATION	
Name of Applicant	
<i>TSBC reserves the right to request further information to support its evaluation of the applicant's eligibility and / or the project's eligibility</i>	
APPLICANT ADDRESS INFORMATION	
Street	
City / Province	
Postal Code	
Mailing Address (if different from above)	
CONTACT INFORMATION	
Contact Name	
Title / Position	
Telephone Number	
Fax Number	
E-mail Address	
Alternate Contact Name	
Title / Position	
Telephone Number	
Fax Number	
E-mail Address	
Web Site	
How did you hear about us?	

Project Information	
Project Name	
Project Description	
What recycled rubber products does the project use, i.e. pour in place, tiles etc?	
Volume of rubber to be used (lbs) – <i>supplier will provide this info to you</i>	
Square footage of rubber surface area	
Who would benefit from this project?	
Why were these products chosen? Detail any research that went into selecting the product that was chosen including consideration regarding the environmental, health and safety.	
CSA fall height standards	If applicable, attach documentation to confirm the facility is designed to meet CSA fall heights standards, typically written confirmation from the supplier.
Letters of Support	Attach copies of support from – <ul style="list-style-type: none"> • Government or land owner if not the Government • Community groups, schools, organizations that will directly benefit from the project
<p>Please attach a clear site plan showing :</p> <ul style="list-style-type: none"> a) Dimensions of proposed project b) Square footage of rubber surface area c) Location of equipment (if applicable) d) Location of project sign installation <p>Approved applicants must install signage as specified (contents & dimensions) or provided by TSBC, in a visible location. The project site and sign must be <u>well maintained</u> for a period of 3 years.</p>	

Project Timetable	
Project start date	
Project completion date	
Proposed opening date	
Detail how you plan to promote your project and give recognition to all of the project sponsors, participants, etc. (i.e. media coverage, etc.)	

Project Detailed Budget	Description and Quantity	Amount (\$) (excluding taxes)
Total cost of products made from BC Recycled Rubber – attach copy of quote		\$
Freight costs for rubber portion only – attach copy of quote		\$
Installation costs for rubber portion only – attach copy of quote & warranty		\$
Total Costs for rubber portion only		\$
Additional project costs	Please attach itemized list	\$
Total cost of project		\$

Funding - List all Sources of funding for this project	Description and Quantity	Amount (\$)
Fundraising / Donations		\$
Grants – Specify all grants and amounts for each separately		\$
Other – specify		\$
Funding from the project owner organization		\$
Total Funding		\$
Total project costs for rubber portion only (from previous page under Detailed Project Budget)		\$
Grant amount requested from TSBC - Equals 50% or less of amount above to a maximum of \$30,000 - Community must have matching funds in place, i.e. no less than the amount of the grant requested <i>Note: Grant monies may only be used towards the purchase, freight and installation of recycled tire products</i>		\$

REVIEW CHECKLIST	
Please review your application to ensure that you have completed all fields, as incomplete applications will not be accepted. Have you attached the following: Y/N	
• Copies of the detailed quote(s) for costs of rubber, freight & installation	
• Confirmation project meets CSA minimum fall height requirements (if applicable)	
• Site plan (including square footage of rubber surface area & location of signage)	
• lbs of BC rubber to be used	
• Written warranty from installer	
• Written confirmation of use of BC crumb rubber	
• Letters of support	
• Any additional documents or supplementary sheets	

All applicants agree to comply with all laws, bylaws regulations and requirements of any Federal, Provincial, or Municipal authority, which apply to the applicant's project. Tire Stewardship BC accepts no legal liability for the applicant's project.

Authorized Signature Note, the application must be signed by a person with legal and/or financial signing authority for the project

Print Name / Title	
Signature	

Applications must be received in our office by November 4, 2011

We strongly encourage you to send in your applications once they are complete rather than wait for the deadline. This will assist greatly in our ability to process your application and our commitment to meet the notification deadline.

Applicants will be notified of the outcome of their application no later than December 15, 2011

All projects must be completed by March 31, 2013.

If choosing to complete your application by using the PDF fillable form, your application will be sent directly to Tire Stewardship BC when you hit the submit button. However, your application must **also** be printed and signed and sent to Tire Stewardship BC along with the additional required documentation.

Completed applications can be mailed to: Tire Stewardship BC
Suite 400 – 1627 Fort Street
Victoria BC V8R 1H8
Attn: Rosemary Sutton

Or emailed to: rsutton@tsbc.ca