



TSBC's Compliance Review Program

Tire Stewardship BC (TSBC) is committed to the idea that everyone should “pay their fair share” with respect to the cost of recycling scrap tires in an environmentally responsible manner. A key component to achieving that goal are the compliance reviews, which TSBC conducts throughout the year, of the Advance Disposal Fees (ADF) remitted by Retailers.

For each review, a Retailer's tire sales data and other relevant documentation, for a select period of time, are used by the reviewer to verify that the ADF are being reported and remitted accurately.

These reviews are typically conducted on site at the Retailer's location however, as appropriate, desk reviews (where the documents to be reviewed are sent to the reviewer electronically and the review is conducted off site) are also an option.

The result of these reviews is often that Retailers are provided with assurance that they are correctly reporting and remitting the ADF. However, if errors and/or omissions are found, Retailers will be required to remit whatever amount is deemed owing. These Retailers can also choose to do a self-assessment of their records for subsequent review by TSBC.

We have compiled a list of questions and answers for quick and easy reference.

If you have other questions or require further clarification re any of the questions / answers below, please contact the TSBC office at 1 866 759 0488 or visit our website www.tsbc.ca.

1. Can Advance Disposal Fee (ADF) Returns be filed on a quarterly basis, instead of monthly?

This is currently not an option – Returns must be filed each month. If no new tires were sold in the month, a Nil Return is still required. To keep your account in good standing, file your Returns by the 15th day of the following month. Returns can be filed online via TSBC's e-commerce system at <https://tsbc.pictus.online>.

2. Are penalties applied if I remit late?

Interest applies at a rate of 1% per month (12.6825% annually) compounded monthly and calculated from the date the interest became payable. Currently there are no penalties.

3. Is the ADF applicable on all tire types, e.g. ATVs?

Schedule A categorizes tires by tire type and ADF and also lists those tires which are exempt. A copy is available on our website under Participant Resources / Retailer.

If you have a question about a specific tire which does not appear to be covered in Schedule A please call the TSBC office.

4. If a business is registered with TSBC are they charged the ADF?

No - if the business is registered with TSBC as a Retailer and their supplier has been provided with the business' registration number (Retailer registration numbers have 5 digits). This number should be recorded on the invoice to substantiate the supplier's non-remittance of the ADF on the transaction.

Yes – if the business is registered with TSBC as a Generator (registration number has 4 digits) and for all other businesses as well.

A list of Registered Retailers and Generators is available on the TSBC website or you can call the TSBC office for verification.

5. **Under the government program there was a Social Services Taxation Bulletin that provided specific guidelines on applicable and non applicable ADF situations, does something like this exist under the Tire Stewardship BC program?**

Yes. The ADF Remittance Guidelines document provides this type of information. A copy can be found on our website under Participant Resources / Retailer.

6. **Does the ADF apply on warranty tires?**

Yes, because both the new tire and the replaced tire will end up being recycled. How Retailers recoup the ADF is up to them e.g. from the customer, the manufacturer, etc.

7. **Is the ADF applicable on sales to Registered Indians or Indian Bands?**

Yes. The government tire levy, which was in effect until December 31, 2006, was part of the Social Services Tax Act which made it exempt for this group. The TSBC ADF is not a government levy, it is an industry fee and so the exemption does not apply.

8. **Does the ADF apply on new tires (including equipment, etc. with new tires) shipped out of province?**

No, but the Retailer is required to retain documentation relating to the out-of-province delivery to substantiate non-remittance of the ADF for that sale.

9. **Does the ADF apply on new tires (including equipment, etc. with new tires) purchased in BC by a non-resident?**

Yes.

10. **Is the ADF payable on tires on vehicles that are imported into BC?**

Yes, for tires on vehicles imported from the US effective May 1, 2010. The ADF will be collected by the Registrar of Imported Vehicles (RIV) inspection stations at the time of vehicle inspection, on behalf of TSBC. Please refer to our website for further information under Participant Resources / Retailer.

11. **Is the ADF payable on new tires (including equipment, etc. with new tires) shipped / delivered to BC?**

Yes. The ADF is due from the tire supplier (including suppliers of equipment, etc. with new tires) – unless the purchaser is also registered with TSBC as a Retailer and has provided the supplier with their 5-digit TSBC registration number (which should be recorded on the invoice to substantiate the supplier's non-remittance of the ADF on the transaction) - in which case, the ADF is due from the purchaser when the tires are sold, used, or otherwise distributed in BC.

12. **Is the ADF payable on take-off tires?**

Yes. If the original tires on a new vehicle are replaced with other new program tires, the ADF will be due on the take-offs when they are sold or used for internal business purposes, etc.

When the vehicle with the replacement tires is sold or used for internal business purposes, etc., the ADF will be due on its tires (typically 5, including a spare).